

VALLEY AUTOMOTIVE

1312 VALLEY ROAD, STIRLING, N.J. 07980 • (908) 647-1999

SERVICE ENVELOPE

For Our Early Morning / Late Evening Customers

- INSTRUCTIONS:**
1. Write requested repairs in space given.
 2. Park vehicle in assigned area and lock it.
(Do not park vehicle on service ramp.)
 3. Place keys in the envelope.
 4. Make sure phone number is correct where you may be reached.
 5. Sign envelope.
 6. Drop envelope in mail slot on service entrance door.

Name	_____
Address	_____
City	_____ St _____ Zip _____
H Phone	_____ W Phone _____ C Phone _____
Email	_____
What time will you call for your vehicle?	_____ AM / PM
Year	_____ Make _____ Model _____
Color	_____ Mileage _____ Lic# _____
Vin#	_____

EASY CHECK LIST:

- | | |
|--|---|
| <input type="checkbox"/> Oil Change / Lube / 21-Point Inspection | <input type="checkbox"/> Check Engine Light / Service Engine Soon |
| <input type="checkbox"/> Rotate / Balance Tires | <input type="checkbox"/> Air Conditioning Service |
| <input type="checkbox"/> Front End Alignment / 4 Wheel | <input type="checkbox"/> Check Cooling System / Coolant Leaks |
| <input type="checkbox"/> Check Exhaust System | <input type="checkbox"/> New Tires |
| <input type="checkbox"/> Check Brakes | <input type="checkbox"/> Battery / Charging System |
| <input type="checkbox"/> Replace Wiper Blades | <input type="checkbox"/> Service Auto Transmission / Flush |
| <input type="checkbox"/> State Inspection / Emission Repair | |

Perform _____ mile service

Other Repairs: _____

I hereby authorize the above repairs to be done with necessary materials and give my permission to operate the aforementioned vehicle(s) for test and inspection purposes. An express mechanics lien is hereby acknowledged on same vehicle(s) to secure the amount of the repairs thereto. I further agree that you will not be held responsible for damage or loss to vehicle(s) in the event of fire, theft or any other cause beyond your control.

I understand, because of the Early Bird Service I was unable to obtain a copy of the estimated repairs.

Call me and give estimate before any work is performed. Yes No

Signature _____ Date _____

Time of Call _____ AM / PM Amount \$ _____ Confirmed By _____

Do you want old parts? Yes No